



Administrative Instructions

Mediation, Negotiation and Dialogue Skills for CSDP (ESDC)

(Training Activity Number 22-23/28/1)

Hosted by the Center for Higher Defense Studies (CASD)

ROME, 07 – 11 November 2022

- The course is open to civilian and military personnel from EEAS, EU-Member States and third Countries, EU Institutions and agencies, CSDP missions and operations staff. The EU Member States, EU Institutions and Agencies and the CSDP Missions and Operations are kindly invited to nominate one participant each. However, more seats could be allocated, based on the total number of applications.
- The course has no tuition fees.
- The course capacity is 35 seats.
- Applications shall be filed by designated nominators via the ESDC secure internet system ENLIST, under <https://esdc.europa.eu/enlist/login>, no later than **26 September 2022**. A list with relevant ENLIST nominators can be retrieved from the ESDC website at <https://esdc.europa.eu/nominators/>.
- Registration will not be final until confirmed by the ESDC Secretariat and upon completion of the requested personal data in ENLIST by the confirmed participants.
- The course language is English.
- The course consists of an **e-Learning** part done on the ESDC eLearning platform ILIAS, as well as a **in situ session** held in Rome, both parts being compulsory.
- Attendance of the course is mandatory on all days.
- A certificate signed by Mr Josep Borrell – High Representative of the European Union for Foreign Affairs and Security Policy / Vice-president of the European Commission will be awarded to participants who have completed the full course, including the eLearning phase.
- The course starts on **3rd October 2022** with the eLearning phase. The in-situ part of the course, from 7th to 11th November, is hosted by the Centre for Higher Defence Studies (CASD) (Piazza della Rovere, 83 - 00165 ROME, entrance gate at Via della Lungara, 81 - https://www.difesa.it/SMD_/CASD/Pagine/Carta-topografica.aspx -).
- You can consult the “Mediation, negotiation and dialogue skills for CSDP” curriculum on the ESDC Website at <https://esdc.europa.eu/curricula/>
- All costs for international travel, transportation, accommodation and catering during the course shall be covered by the sending authorities. Participants should arrange their own travel, accommodation and meals. Transportation will not be provided by the course organisers.
- The dress code is “daily office uniform” for military and “business casual (jacket with tie)/female equivalent” for civilian.

Accommodation

There are several hotels quite close to the CASD. Below are some hotels normally used by our course participants:

- Hotel la Rovere ****
Vicolo di S. Onofrio, 4 – 5 00165
Tel. 0039 06 68806739
Fax 0039 06 68807062
e-mail info@hotellarovere.com

- Cicerone Hotel ****
Via Cicerone, 55/C 00193
Tel. 0039 06 3576
Fax 0039 06 68801383
e-mail giusi.pulizzi@voihotels.com

- Grand Hotel Olympic ****
Via Properzio, 2/A 00193
Tel. 0039 06 6896650
Fax 0039 06 6830
e-mail olympic@aurumhotel.it

- Hotel Atlante Garden ****
Via Vitelleschi, 34 00193
Tel. 0039 06 68638
Fax 0039 06 6872300
e-mail info@atlantehotels.com

All the contacts with the chosen hotel are a participants' responsibility.

Arrival

You can reach Rome by plane through the following airports:

- FIUMICINO INTERNATIONAL AIRPORT;
- CIAMPINO INTERNATIONAL AIRPORT.

Upon your arrival at **Fiumicino International Airport** you can:

1. take the “Leonardo Express” train to Roma Termini station (cost € 14), take Metro A (direction Battistini station) to Ottaviano station (cost € 1,5) and then walk to the selected hotel.



2. take the shuttle Bus to Via Crescenzo n. 2 (near the Vatican – the fare is 6 €) and then walk to the selected hotel.



3. take a taxi to the hotel. The cost varies according to the time of day but the standard fare is about € 50.

Upon your arrival at **Ciampino International Airport** you can:

1. take the Shuttle Bus to Roma Termini station (cost € 6), take the metro to Ottaviano station (direction Battistini – cost € 1,5) and walk to the selected hotel;



2. take a taxi from Ciampino Airport to the hotel. The cost varies according to the time of day but the standard fare is about € 30.

Meals

Lunches can be taken at the CASD canteen on a voluntary basis and at the participants' own expenses. Participants wishing to have lunch at CASD during the course shall buy the ticket on the first day. Lunch will cost € 4.50 each day and the payment is cash only (please bring the exact amount with you (€ 4.50 * number of meals requested)).

Cafeteria

Two cafeterias are available: one is in the CASD courtyard (opposite the conference room) and the other one is at the "Lungara" Army Club, in CASD premises.

Ice Breaker

An Icebreaker for participants and organizing staff will be hosted at CASD on Monday 7 November 2022 at 18.00 inside the CASD premises. Dress code "smart casual" (jacket no tie) or Service uniform.

CASD Safety Instructions

To be granted access to the CASD facilities, all participants **must sign a Safety Instructions sheet**. They will receive it in advance by mail and they will be requested to **sign, scan and mail it back to diafr.upsc.si@casd.difesa.it**

COVID-19 Restrictions

Since the 1st June 2022 the green pass Covid-19 certification is no more required to enter in Italy from European Union Member States and other foreign countries. However, the use of facemasks (FFP2) in public transportation in Italy is **mandatory** at all times, as well as in CASD indoor areas and conference facilities. Facemasks will not be provided by the organisers.

Sanitiser gel dispensers will be available at the course venue, particularly at the entrance of conference facilities. Uptodate information and regulations concerning entering Italy can be found at <https://www.salute.gov.it/portale/nuovocoronavirus/homeNuovoCoronavirus.jsp?lingua=english> Please check the link/regulations before your departure, since there could be changes based on the pandemic trend.

As regards the return to your home country after the training, please refer to the national regulations in force.

Private Vehicles

Attendees are not allowed to park their vehicles inside the CASD premises.

Miscellaneous

Participants are allowed to use their personal laptops.

Point Of Contact:

ESDC Secretariat - secretariat-esdc@eeas.europa.eu

Training Manager: Ms Maria Grazia ROMANO Maria-Grazia.ROMANO@eeas.europa.eu

Course co-Director - École Universitaire Internationale: Prof. Sabrina MAGRIS

segreteria@ecoleuniversitaireinternationale.net

Course co-Director: Centre For Higher Defence Studies (CASD): Ten. Col. Alessandro DI TARANTO
OR-9 (Army) Carmine ANTONUCCI

OR-9 (Air Force) Aurelio INZOLIA

Office phone: +39 06 4691 3233/3242

E-mail : diafr.upsc.si@casd.difesa.it



Tentative Programme

MEDIATION, NEGOTIATION AND DIALOGUE SKILLS FOR CSDP

Day 1: Monday 7 November 2022	
09.00-10.00	Administrative remarks Welcome address and Course Introduction: Course Directors, Staff
10.00 -10.15	Welcome of the Italian Delegate Officers Speaker: CASD
10.15 -10.30	ESDC Presentation Speaker: Maria Grazia ROMANO, ESDC Training Manager
10:30 -10.45	Coffee Break
10.45 - 12.00	Overview of mediation, negotiation, dialogue skills - Q&A Speaker: Course Director, École Universitaire Internationale
12.00 - 12.15	<i>Class Photo</i>
12.15 - 13.30	<i>Lunch</i>
13.30 - 14.30	Opening Speech: <i>setting the scene and mediation-negotiation priorities</i> - Q&A Speaker: TBD
14.30 -15.30	Mediation & interpersonal conflicts - Q&A Speaker: EEAS – Mediation Team
15.30 -15.45	<i>Short break</i>
15.45 -17.00	CSDP framework and mediation-negotiation in CSDP context - Q&A Speaker: EEAS – Peace Mediation Team
18.00 - 20.00	ICEBREAKER EVENT

Day 2: Tuesday 8 November 2022

08.30 -09.00	Daily Welcome: Course Directors / staff
09.00 -10.30	CSDP challenges and future trends - Q&A Speaker: political Advisor/CPCC/EEAS (TBD)
10:30 -11.00	Coffee Break
11.00 -12.30	Mediation and Negotiation: techniques practicing and dynamics in international conflicts and peace-building scenarios - Q&A Speaker: MILREP/CSDP crisis response (TBD)
12.30 - 13.45	<i>Lunch</i>
13.45 -15.15	The balance of interests: negotiation and strategies to be applied - Q&A Speaker: Italian Expert from Ecole Universitaire Internationale
15.15 -15.30	<i>Short break</i>
15.30 - 17.00	Errors of perception and the impact of bias to apply and strengthen micro-skills of analysing, questioning and listening – Q&A Speaker: Italian Expert from Ecole Universitaire Internationale
17.00	End of day 2

Day 3: Wednesday 9 November 2022

08.30 -09.00	Daily Welcome: Course Directors / staff
09.00 -10.30	Crossroad between Public and Private Sector: best practices and lessons learned to achieve consensus- Q&A Speaker: US Expert, UNG Military College
10:30 -11.00	Coffee Break
11.00 -12.30	Decision Making processes in multicultural environment /different cultures and contexts - Q&A Speaker: NATO Defence College Expert
12.30 - 13.45	<i>Lunch</i>
13.45 -15.15	Lesson learned from UN Mediation - Q&A Speaker: UN Senior Mediator
15.15 -15.30	<i>Short break</i>
15.30 - 17.00	Exercise / Guided discussion Moderators: Experts
17.00	End of day 3

Day 4: Thursday 10 November 2022

08.30 -09.00	Daily Welcome: Course Directors / staff
09.00 -10.30	Conversational Analysis: the science behind conversation, dialogue dynamics and brain perspective - Q&A Speaker: Italian Expert from Ecole Universitaire Internationale
10:30 -11.00	Coffee Break
11.00 -12.30	Negotiation techniques (tbd) - Q&A Speaker: Working Group Military Committee Chair (EUMCWG)
12.30 - 13.45	<i>Lunch</i>
13.45 -15.15	Mediation techniques / Cultural influence and perception - Q&A Speaker: French Expert
15.15 -15.30	<i>Short break</i>
15.30 - 17.00	Role-play Exercise with reporting and feedback from experts Moderators: Experts
17.00	End of day 4

Day 5: Friday 11 November 2022

08.30 -09.00	Daily Welcome: Course Directors / staff
09.00 -10.30	Applied Strategic Communication supporting mediation/negotiation processes - Q&A Speaker: EU Expert
10:30 -10.45	Coffee Break
10.45 -12.00	Group Exercise Moderators: Experts
12.00 -13.00	Conclusion of activities: course wrap-up, course evaluation/feedback, final remarks and handover of course Certificates
13.00	End of day 5